

Intellectual Property Caribbean Association

MINUTES of the Board of Meeting
held on the 2 February 2018 at 10.00 am

By conference call:

Huw St. J. Moses ("HSM")
Kenneth Porter ("KP")
Jessica Ward ("JW")
Zaida Lugo ("ZL")

Quorum

A quorum was present.

Appointment of Chairman

Huw Moses was appointed Chairman of the meeting.

Approval of Minutes from Last Meeting

Minutes of 7 December 2017 approved.

Report from Committees

Enforcement & Anti-Counterfeiting ("EAC")

JW reported that there was very little activity to report (Jan 9 was last update); JW to follow up re the questionnaire. No meeting of the Committee has been held since the AGM as far as JW was aware.

Marketing Committee ("MC")

ZL circulated an email of a discussion between herself and Mirjam Brammerloo. A Skype conference call was held but only one other member joined in. HSM suggested ZL follow up with chair of Committee to contact members and arrange another meeting in February. ZL reported that the Committee had only four members and one has not renewed; ZL would email the remaining three members.

Education & Training Committee ("ET")

KP reported that emails exchanged between Committee Members and a Mission Statement was being formulated for the Board to consider. The Essay competition was now on the IPCA Website. SD was working with MC on panel discussion on Madrid. Ultimate objective to have policy position by IPCA on the Madrid Protocol.

Legislation & Regulatory Liaison ("LRL")

JW sent a new form of questionnaire on January 29 which the Board approved.

Membership

HSM reported on the efforts to get members to renew (5 reminders). HSM encouraged the Board to use their contacts and reach out to the people who have not renewed. ZL felt that people are not renewing due to the organization not moving forward. People donate their time but some professionals are very busy with work. The Board needed to pressure Committee Members to hold meetings.

IPCA at INTA

HSM stated audio visual is expensive but need for the panel discussion. Quote had single internet connection. The Board discussed whether IPCA should become a member of INTA in its own right (with annual fees of \$2,000). It was agreed not to become a Member. HSM expressed concern that the venue for the INTA meeting needed to be in walking distance from the convention centre or people may not attend. HSM approved Sheraton hotel subject to KP to do further research on nearby options.

Accounts

HM will circulate accounts shortly.

Any Other Business ("AOB")

None.

Next Board Meeting

It was agreed the Board would meet 6 April 2018 at 10.00 am. HSM to circulate particulars to members and put Minutes of last meeting on Website.

Meeting Adjournment

Meeting Ended at 10.52 am.



Chairman