

Intellectual Property Caribbean Association

MINUTES of the Board of Meeting held at the Hyatt Regency Hotel, Port of Spain, Trinidad
held on the 9th November 2019 at 4.20pm

Present in Person:

Huw St. J. Moses, OBE
Kenneth Porter
Jessica Ward
Kimberley Roheman
Fanta Punch

Quorum

The quorum was present.

Appointment of Chairman

Huw Moses was appointed Chairman of the meeting, and welcomed Fanta Punch to the Board. Fanta Punch will provide the required KYC documentation to HSM Corporate Services as soon as possible to enable the appointment to be recorded at the Cayman Companies Registry. needed.

Basecamp Software

Huw Moses will buy the software license for Basecamp and get it up and running.

Trade Mark Protection for IPCA logo

It was agreed we should undertake a project of getting the IPCA logo registered as a trade mark in the region. Huw Moses would explore, using Basecamp, having a member firm in each jurisdiction to provide a quote (disbursements only). The Board could then decide which jurisdictions in which to register.

Marketing Committee

The Marketing Committee will disappear, and each Committee will be in charge of their Marketing Plan. Specific members had already been identified to manage Twitter, LinkedIn, Facebook and the website.

Jurisdictional Point persons

It was agreed that this was a useful initiative and would aid communication and jurisdictional responses to such matters as questionnaires. Basecamp would be used to identify these jurisdictional contacts.

IPCA Brochure translation

- Jessica Ward will translate it to Spanish
- Humphrey R. Schurman will be asked to translate it to Dutch

The Secretary will send out a request.

Next Board meeting

It was agreed the Board shall attempt to meet again in the second week of January at 10 a.m. Cayman Islands time.

Next AGM

It was agreed that the next AGM will be held in Miami on Saturday, 7th November, 2020.

Kenneth Porter expressed a preference for Brickell Avenue over Blue Lagoon.



Huw St.J. Moses OBE, Chairman