

# **Intellectual Property Caribbean Association**

MINUTES of the Board of Meeting  
held on the 17 January 2020 at 9:00 am

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## **Present in Person:**

Huw St. J. Moses, OBE  
Kenneth Porter  
Jessica Ward  
Kimberley Roheman  
Fanta Punch

## **Quorum**

A quorum was present.

## **Appointment of Chairman**

Huw Moses was appointed Chairman of the meeting, and confirmed Fanta Punch has been recorded as a director at the Cayman Companies Registry.

## **Membership Renewals**

Currently there are 61 members and 18 members have renewed their membership to date. It was agreed that each Board member will follow up on the members from their country to renew their membership. Follow up emails will continue to the rest of members from Huw or the Secretary.

## **IPCA Funds**

The rooms for IPCA's INTA Singapore meeting have been paid, the equipment for the meeting is yet to be paid.

### **Manage Project Basecamp Software**

Huw will buy the software license for Basecamp, and get it up and running. The following projects will be assigned once the software is ready:

1. IPCA Trade Mark project
2. Jurisdiction Point Persons
3. Management of social media

### **Committee Activity**

#### Education and Training Committee

It was agreed that the panel participants don't necessarily need to be IPCA members and it was also agreed not to extend the essay competition to other participants other than young practitioners.

No other activity was reported from other Committees.

#### **IPCA Brochure translation**

Project completed

#### **IPCA Website Conversion**

Project completed

**Next Board meeting**

It was agreed the Board shall attempt to meet again at the end of March or beginning of April.

*Huw St. J. Moses*

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**Huw St. J. Moses, OBE**

Chairman