

# **Intellectual Property Caribbean Association**

MINUTES of the Board of Meeting  
held on the April 21 at 10:00 am (GMT-5)

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## **Present in Person:**

Huw St. J. Moses, OBE  
Kenneth Porter  
Jessica Ward  
Fanta Punch  
Kimberley Roheman (not present)

## **Quorum**

A quorum was present.

## **Appointment of Chairman**

Huw Moses was appointed Chairman of the meeting.

## **Last Minutes Approval**

Last Board meeting minutes were approved.

## **Membership Renewals for 2020**

At the end of 2019 we had 61 members. We have lost some members, currently there are 51 members. We lost two countries because our only members in those countries did not renew their membership, namely, Dominica and St Kitts and Nevis.

## **IPCA Funds**

The rooms for IPCA's INTA Singapore meeting have been prepaid for 2022 as no refund was available for the rooms previously booked.

### **Manage Project Basecamp Software**

Huw got the software up and running and invitation for Board members have been sent. Board members should familiarized themselves with the software.

### **Essay Competition**

No entries have been made but the deadline is July 1<sup>st</sup> 2020.

### **IPCA Members Meeting (COVID 19)**

It was agreed that an invitation for members will be sent out in order to hold a Zoom meeting to discuss the COVID 19 implications for each jurisdiction. Fanta Punch would draft the invitation and send it to Huw for dissemination to the members.

### **IPCA November AGM**

It was agreed that no AGM plans should be made until we assess the situation of COVID 19.

### **Next Board meeting**

It was agreed the Board would attempt to meet again in towards the end of May.



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**Huw St. J. Moses, OBE**

Chairman