

**Intellectual Property Caribbean Association**  
MINUTES of the Board of Meeting  
held on the November 11, 2023  
EB Hotel, Miami, FL

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Present:

Huw St. J. Moses, OBE  
Jessica Ward  
Kenneth Porter  
Jose Santana

Present via zoom

Fanta Punch

**QUORUM**

A quorum was present.

**APPOINTMENT OF CHAIRMAN**

Huw Moses was appointed Chairman of the meeting.

**NEW DIRECTOR**

Welcome Jose Santana as a new Director.

**NON-MEMBERS ATTENDANCE**

It was agreed that *non-members* of IPCA could attend the AGM's meetings. However, they can only be present during the panel topic, lunch, and cocktail. It was also agreed that they should pay lunch and cocktail fees. They are not able to attend the substantive parts of the meeting.

**MEMBER REPRESENTATIVE**

Every firm can have a representative and an alternative representative. It is agreed that only representatives and alternative representatives can attend IPCA meetings.

**REFUND POLICY**

It was agreed that refunds are a discretionary power of the Board. Kimberley Roheman was not able to attempt this year's AGM, due to health issues. The Board decided to credit her fee for future meetings.

## **BASECAMP**

It was agreed to keep using Basecamp app until April 2024, Jose Santana will look for free similar apps.

## **INTA 2024**

It was decided that IPCA shall book a meeting room at the 2024 INTA's meeting in Atlanta, ideally on Tuesday, May 21<sup>st</sup> from 9am to 11am with the purpose of promoting the Association. If the hotel caters Caribbean foods and drinks, such products shall be the first option.

Some members suggested the Board to organize a Caribbean theme party at the 2024 INTA. The Board shall request the Marketing Department to further explore, *e.g.*, venues, costs, transport, etc.

## **GLOBAL INTELLECTUAL PROPERTY ALLIANCE (GLIPA)**

IPCA was approached by GLIPA to become member. It was agreed that the Association will not join any Association but will explore collaboration with different Caribbean Associations.

## **BOARD COMMITTEE LIASONS**

It was agreed that the Board Liaisons for the Committees will be as follows.

Kenneth Porter - Education Committee.

Jose Santana - Enforcement and Anticounterfeiting Committee

Jessica Ward - Marketing Committee

Fanta Punch - Legislation and Registry Liaison Committee

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**Huw St. J. Moses, OBE**

Chairman